

Parent Council Meeting Minutes 6.11.23 online Teams

Welcome:

- Sandra gave the following apologies from Anne, Sarah, Alison, Euan Hyslop.
- Confirmed Fern and Mandy would take notes for minutes.

Treasurer Update:

- Treasurer report was circulated in advance of meeting.
- Fern updated with changes since treasurer report submitted on 30th Oct.
- £6231.27 currently in the bank – 2 cheques waiting to be cashed from school so actual money to spend £5882.00
- Halloween dress up day made £243.50 cheque has been picked up from school and money is in the account.
- Rag bin has been emptied and raised £41.20
- All expenses for Christmas fair are up to date.
- Plea from Fern to keep expenses as low as possible and get receipts to her ASAP so she can announce the profit as soon as possible after the fair.
- Community lottery update: no progress as waiting on confirmation of our membership with ECVO before we can set up the lottery, Fern will investigate further in the new year.

HT Update:

Gordon was asked to comment on:

School Christmas plans

- Whole school trip to Lyceum to see Snow Queen scheduled on Wednesday 6th December. Request was made for PC to fund buses. This was previously approved as part of the funding strategy.
- Nursery Christmas show is scheduled for 13th December
- P1/2 Winter show currently scheduled for 14th/15th there may need to be a 3rd show due to numbers.
- There will be class Christmas parties
- There will be Christmas jumper day date TBC
- Coordination of Christmas gifts
- Gordon is expecting send out Christmas update by the end of the week.

Broken door

- P4 door has been full checked, and the safety glass is up to spec and door close has been fixed. It can be used now.

Staffing updates

- P7B Miss mare first day was this week
- Mrs Haxton is acting PT Mon-Wed
- Mrs Henderson is off to do her secondment as digital officer
- Miss Parks last day is this week
- There will be interviews for school support position on Thursday
- Miss McBain has started as a new PSA

- Mrs Heffil is due to start maternity leave at the end of the year, PT position will be being covered.
- Interviews for deputy head position to replace Mrs Forsyth were held on Monday 6th November. Announced at the PC meeting that Mrs Gilhooley who has been acting DH teacher since Mrs Forsyth retired was successful at interview.
- Gordon gave a huge thankyou to Anne for sitting on the interview panel and Helen Donaldson (HT from Cramond).

Other news

- Strike suspended on 8th November
- Thematic literacy review at local authority and Clermiston has been chosen as one the schools to visit, there will be visits to class.
- Mrs Forsyth has a really nice send off and Gordon thanked everyone for their part.

Fundraising update

- Mandy gave update on Christmas fair plans. Requested no music to be played as the choir will be giving performance at 11am and there is Barbershop quartet booked for further musical entertainment.
- Request to increase cash prize for raffle donated by PC to £200. Went to vote and majority were in favour of increase.
- Mr Lithgow requested more posters to advertise in classes.

Discussion Papers

- **Gardening and stage update:**
 - Hedge around front of school to be left until spring.
 - Stage is completed, first order of props have arrived and a second storage shed is being bought to keep symmetrical.
 - Suggestion of creating a pathway to the stage so it can be used in all weathers. Gordon to investigate feasibility of this.
- **Pumpkin competition update:**
 - Mandy gave update on success of pumpkin competition and kids seemed to enjoy this. All entrants received a bag of sweets. Looking to repeat in the future again.
- **Lollipop crossing update**
 - Confirmation that a new lollipop lady has started on Drumbrae North.
 - Suggestion to invite her to School fair/School to welcome her to community.
- **Ice-Skating initiative**
 - Angie is investigating the ice-skating offer to schools at Murrayfield ice rink. We know that Davidson's mains P6s went on this trip a few weeks back and it is free. Angie is going to find out more details and school will progress.
- **Scooter Mushroom plan for 2024**
 - Fern suggested putting together an application for the Tesco community (Tesco Tokens) initiative, this will be progressed in the New Year.
- **P5 Enterprise funding request**
 - Mr Lithgow has made a request to the PC for £120 for the two P5 classes to work on Christmas enterprise project which they will sell at the Christmas fair. The money is

intended to be paid back to the PC and the profit given to a charity of the P5s choosing.

- This request was agreed at PC meeting
- **P1 stay & play request**
 - There is a session planned for Monday 27th November 9am -10am. There has been a request from school to have some PC volunteers to help serve teas/coffees and chat to parents about PC.
 - Sandra to sort volunteers.

AOB:

- **Funding request for new table covers to be used for all fairs plus plastic storage boxes.**
 - Mandy requested £150-£200 for 20X table covers and plastic boxes for storage.
 - This was agreed at PC meeting.