

## Parent Council Summary 22<sup>nd</sup> May 2020

**Attendees:** Sandra Dargie, Anne Scott, Rachel Liddell, Andrew Ho, Kirsty Gallen, Katie Campbell, Janice Smith  
Gordon McIntyre, Geraldine Forsyth

### Overview

The group held an email discussion to clarify what support the parent council could provide during the school closure and which of our regular activities could be supported and funded in preparation for return later in the year.

### Summary of Conclusions

- **Treasurer handover** – postponed until the autumn. Andrew Ho and Rachel Liddell will work together as soon as possible to ensure a smooth transition.
- **Uniform bank** – this is ready to go when school reopens with rails, stock and branding all prepared. Update to go out on Facebook and in the PC newsletter in due course.
- **P7 leavers dance** – the pupils had fundraised and this money has been put aside for them with assurances there will be an end of primary school celebration for this group as soon as this can be arranged.
- **Charity registration** – approved for go ahead and we have 3 volunteers who will act as Trustees, with a request to go out for an independent review of accounts. Constitution being updated accordingly and the group agreed that this will continue as one (some schools operate 2 separate groups). The consensus is that this will really help support our fundraising challenge, especially this year when we need to be as creative as possible.
- **Approved funding** – the group agreed to fund P1 schoolbags and P7 ties and orders are now in process. It was discussed and agreed that no other requests for funding can be approved until the new school year and the current status of accounts and commitments can be fully reviewed. Noted that P7 hoodies cannot be funded at this stage (they were funded last year for the first time following a request which could be met at that time). The summer fair will not take place, impacting funds available. The proposed Parent Pay option for donations from those keen to do so was noted but no decision made as yet - this requires careful and clear communication.
- **AGM** – the AGM was due to be held on 25<sup>th</sup> May and has been postponed. Office bearers until such times we can formally vote in, are as follows:
  - **Chair:** Sandra Dargie
  - **Treasurer:** Andrew Ho / Rachel Liddell
  - **Fundraising:** Kirsty Gallen
  - **Secretary / Uniform Rep:** Anne Scott
- **AOB** –
  - The group are keen to support the school in any way possible. Ideas from across the school community are welcome and should be directed to the parent council email - [clermistonparentcouncil@hotmail.co.uk](mailto:clermistonparentcouncil@hotmail.co.uk).