

## Parent Council Meeting Minutes 13<sup>th</sup> January 2020

**Attendees:** Gordon McIntyre, Stuart Lithgow, Dawn Thomson, Andrew Ho, Katie Campbell, Alison Lynas, Karen Souza, Charlie Goldsmith, Sandra Dargie, Kirsty Gallen, Rachel Liddell, Emma McLoughlin, Morag Morrison, Shabnam Hussain, Anne Scott

**Apologies:** Orla Irwin, Neil Gibson, Mark Brown, Amanda White, Alistair Keil

### Minutes

#### 1. Minutes from previous meeting and matters arising - Dawn

- Minutes of the previous meeting were approved.
- JRSOs will be using the lollipop stands but this hasn't started yet due to a spell of very bad weather.
- Anne to follow up with Mark regarding a date for the survey due to take place regarding the crossing. **Action: Anne**

#### 2. Head teacher report - Gordon

Gordon shared his summary report as follows:

- **Staff:**
  - Gordon gave an overview of the recent in-service days. This term, the team have worked with the RHS cluster and RHS maths department. Working in stage groups (P1, P2, etc) they have discussed teaching, focus and improving attainment. This helps give teachers broader input and helps with support and planning. They also had input from an Education psychologist which again helps with attainment and support of pupils. The school also looked at their own transition procedures and this work was led by p4 staff.
- **Building Work:**
  - Some issues remain with heating for half of the school building. The expectation is this will be fixed but in the meantime, temporary heating is in place where needed. There are some minor pieces of snagging to resolve.
- **December review:**
  - Noted a great p1/2 show and nursery nativity with fantastic performances and efforts from pupils and staff
  - Christmas parties across all year groups
  - P7 science fair well received by other pupils as all year groups were invited
  - Great choir performances including at the school fayre
- **Whole school show:**
  - Whole school show planned for just before Easter – theme currently being decided

#### 3. Parent Council Facebook Page / Survey Update

- Emma shared the survey results and the group discussed these and agreed the need for consistency regarding what is on the page and above all respectful discussion and debate.
- Katie and Alison volunteered to be additional page administrators

- Emma will write up and share the outcomes with the group – this includes topics which are to be pinned post. **Action: Emma**

#### 4. Registering as a charity

Kirsty suggested looking into this option as it could give the group access to additional funding, lottery grants, gift aid, matched funding, etc. The group agreed to do some further work to find out what's involved and bring this back to the next meeting.

- Dawn to raise at the cluster school meeting and find out how others have approached this. **Action: Dawn**
- Kirsty to bring additional information to help inform and take the discussion forward. **Action: Kirsty**

#### 5. Financial Update

##### **Money in:**

Christmas fayre: £2567

Halloween disco: £651.50

Uniform commission: £57.54

Rag bin: £38

##### **Money out:**

Noticeboards: £66.03

Uniform: £54.20

**Current balance £7,549.29** (with £6,500 committed)

#### 6. Requests for Funding

- Funds agreed for pupil voice groups (previously committed to class groups)

#### 7. Updates from Pupil Council and Community Council

- Gordon to request updates from pupil voice groups

#### 8. Newsletter Update

- Request for items to be sent out / updated to Facebook page.

#### 9. AOB

- Dawn advised the group she would be leaving her role as Chair from the next meeting due to work commitments. Applications / volunteers for Chairperson are invited from any interested parties.
- The group discussed the mixed views on the school photographs – Gordon advised the same photographer was booked for next term. Feedback welcome.
- Teracycle suggested for recycling of crisp packets, etc. Stuart thought this had been closed. Charlie to follow up. **Action: Charlie**
- Morag noted a very untidy playground prior to the Christmas break. Gordon noted regular litter picking and confirmed this was raised regularly with pupils. Parents and teachers to reinforce the need for the children to use the buckets!

**Dates of Next Meetings:**

24<sup>th</sup> Feb 2020, 27<sup>th</sup> April 2020, 25<sup>th</sup> May 2020 (AGM)