

Parent Council Meeting Minutes 30th April 2018

Attendees: Gordon McIntyre, Geraldine Forsyth, Emma McLoughlin, Dawn Thomson, Anne Scott, Rachel Liddell, Andrew Ho, Charlie Goldsmith, Shabnam Hussain, Morag Morrison, Eric Jackson, Alastair Keil, Karen Gray, Leann Ramsay

Apologies: Thomas Lynch, Melanie Ruxton, Orla Irwin, Katie Campbell, Neil Gibson, Rita Nogueira

Minutes

1. Minutes of last meeting and matters arising

- a. Previous minutes were approved.
- b. Charlie had received an update from Cllr Mark Brown regarding the school crossing, confirming that Mark Symonds from the Active Travel Team is taking this forward. We will keep up the pressure to get resolution.

2. Update from Head Teacher - Geraldine

- a. **Staff changes:** There were a number of staff updates. A new P6 teacher has now joined as discussed last meeting. Mr Donald-Hewitt will now work Monday – Wednesday in the nursery and Mrs Cook will teach Thursday and Friday. Mrs Templeton is changing her working days to Monday to Wednesday in P1c and Mr Lopez will cover Thursday/Friday. Mrs Gray returns next week following a period of absence. Mr Malone will cover Fridays in p7a. Interviews are scheduled for an acting PT to cover for Mrs Gilhooley, who is currently on Maternity Leave. Parent council to be represented at these interviews by Anne Scott.
- b. **School show:** The school show in March was a great success with thanks extended to parents for all their support. A DVD is currently being edited with a further update to come regarding copies for pupils.
- c. **Building work:** The two new classrooms planned for the back playground (per above) are on schedule with work starting in the summer term. There may be some short-term disruption before the summer break. Roofing, heating, plumbing issues are also being address with internal/external fabrics, including toilets, being replaced as necessary. Whilst there may be some disruption, this will be managed within school. It was noted that Gordon would contact Janice Smith with regards to her offer of help with building a shelter. **Action: Gordon**
- d. **School participation** in both cross-country and the swimming gala was noted.
- e. **Care Inspectorate:** a visit to Clermiston nursery had gone very well with hugely positive feedback – reports to be published in due course.

3. Parent Council Facebook Page

It was noted that the purpose of this page is to share relevant information, improve communication and should be strictly moderated to filter any inappropriate comments. A discussion followed regarding which information should be shared and which information is clearly in the domain of the school to own and share. It was agreed that some steps should be taken around moderating comments and that the page administrators would get together to discuss and agree the best process. **Action: Dawn / Thomas**

4. Murray's petition

Karen thanked everyone for their support and advised that the petition is now in the hands of the Home Office. Alastair suggested that all parents write to their MP and MSP to show support and that a letter from the parent council would be a good idea. Dawn advised she would draft a letter in this regard. **Action: Dawn**

5. Lost property / Missing items

- a. A number of items have been going missing from P6 lunchboxes – teachers are aware and are monitoring the situation. It was noted that support is already in place for children who miss breakfast or lunch.
- b. Parents to be advised to collect any missing items on or before sports day as thereafter they will be passed to the Summer Fair donations table or placed in the rag bin. Rachel Liddell is organising for suitable items to be washed prior to the summer fair and has a note of volunteers to help with this.

6. Fundraising Update / Summer Fair

Morag gave a detailed update regarding plans for the summer fair which will take place on 16th June. An update will be sent to parents advising them of details and requesting volunteers to help with stalls and for donations of good quality raffle prizes. Mel is linking in with P6 teachers regarding the games stall.

7. Current Financial Position

Andrew provided the following update:

In -

£717.72 has been received for school uniforms. Andrew to check timing of invoice as it is thought this includes delayed payment.

Out -

£14.89 – postbox for nursery

Agreed Funding –

A transport subsidy of £500 had previously been agreed as it helps school reduce the cost of trips but we are not certain this has been allocated this year. Gordon to check with Mhairi regarding the budget. **Action: Gordon**

Current Balance –

£7,100 with £2k allocated

8. Requests for Funding

- a. Play on Pedals: the request from Katie was discussed and seems to be a good idea but more information is needed to take this forward. **Action: Katie**

- b. The cross country runners put across a very convincing case for upgraded sports tops. The parent council would like to help and requested more information on costs. **Action: Gordon**

9. Updates from Pupil Council and Community Council

- a. Eric noted that police are attending the community council and are aware of the traffic issues around school. They encouraged parents to continue to log issues via 101 as a higher volume of calls will make this a higher priority.
- b. Eric to send Dawn details for the PC newsletter regarding the above and also an update regarding the ongoing discussion regarding traffic congestion, plans and developments around Queensferry Road, the Barnton and Maybury junctions and west Edinburgh traffic in general.
- c. Community Council meetings are held on the 2nd Monday every month.

10. Newsletter Update

All items and feedback to be sent to Dawn.

11. AOB

- a. Leann has produced a folder for the school reception area with PC minutes and general information.
- b. The Frog Bin grand unveiling has taken place.
- c. It was reminded that the gala dates are 26th and 27th May.
- d. P1 meet and greet dates have been sent to parents.

Dates of Next Meetings:

30/5/18 - AGM