

## **Parent Council Meeting Minutes 28<sup>th</sup> May 2018**

**Attendees:** Gordon McIntyre, Dawn Thomson, Emma McLoughlin, Melanie Ruxton, Kerry Courtney, Anne Scott, Neil Gibson, Andrew Ho, Charlie Goldsmith, Jennifer Kirk

**Apologies:** Thomas Lynch, Orla Irwin, Katie Campbell, Shabnam Hussain, Karen Gray, Stuart Lithgow

### **Minutes**

#### **1. AGM**

Dawn summarised the year as follows:

- A year of positive consolidation on the parent council with an open and positive forum which is keen to work in partnership with the school
- Continuing to work with the parent body and be clear about parent council owned issues as opposed to school owned issues – documentation currently being developed to help illustrate this
- Some teething issues with the Facebook page but this is improving as a helpful communication forum
- The PC formally responded to a number of issues in the community including the Cammo development and road safety measures (led by Charlie who confirmed that funding proposals are being drawn up to build out a footway and raised crossing).
- Parent council have had representation at interviews for senior teacher appointments

Dawn advised that she would share the link for the upcoming “Parent Council Essential” session at the WHEC on 6<sup>th</sup> June.

The following have been confirmed as parent council representatives for 2018/19:

- Chair – Dawn Thomson
- Deputy Chair – Thomas Lynch
- Treasurer – Andrew Ho
- Uniform Rep – Melanie Ruxton
- Teacher Rep – Stuart Lithgow
- Co-opted members – Alastair Keil, Eric Jackson

#### **2. Minutes from previous meeting and actions**

- a. Following the previous meeting, Dawn had written to Christine Jardine, MSP, regarding Karen’s son Murray. Christine has been supporting Karen’s campaign and has applied for a parliamentary debate.
- b. Anne and Emma are attending the P1 open day on 20<sup>th</sup> June and happy to talk about the Parent Council / take any questions new parents may have. Karen is planning to cover the school uniform stall with Anne/Emma available to help if needed.

### 3. Head teacher report - Gordon

Gordon shared his summary report as follows:

- **New term:** There will be 18 classes next term with a total number of 460 pupils
- **Building works:** The new classroom build and school refurbishments will commence on 5<sup>th</sup> June with plans being shared by the school via Parent Pay in the coming week
- **Staffing:** Miss Bottom successfully applied for the Acting Principal Teacher post covering for Mrs Gilhooley until March 2019. The school are currently advertising for one permanent teacher post plus 2 probationer teachers for next term.
- **Sporting Achievements:** worthy of note that the football team has been unbeaten all year and won the gala shield. Clermiston competed in the interscholastics with P7 achieving gold in the cricket ball throw.
- **Rights Respecting School:** the school is currently bronze category and is applying for silver, having received feedback that we meet much of this criteria

### 4. Treasurer report – Andrew

**In** – Total income for the year was £8,054

**Out** – Total outgoings for the year was £9,928 with funding provided across the school and with all year groups, including the nursery, benefiting.

**Agreed Funding** –

**Current Balance** – £5,000

- It was noted that the school uniform commission would remain the same at 50p per item and that this would be made clear to parents in the next newsletter.
- Charlie and Emma would ensure raffle money is collected from the nursery post box

### 5. Requests for funding

- The request for £207 for sports t-shirts was approved

### 6. AOB

- a. A successful sports day was noted and collection of some lost property by parents as planned. Remaining items have been put in the rag bin or passed to the summer fair for donations.
- b. Charlie noted some P2 parents were not happy with the quality of the class photographs. It was advised that other companies are available at different costs and if there was an ongoing issue, this could be explored. No other year groups had reported any issues.
- c. The “Raising Confident Kids” course would be rescheduled and run in an evening slot.

- d. Emma advised that Joyce had been off on holiday but no text had been sent to parents advising that the school crossing at Drumbrae was not manned in the previous week. Gordon confirmed it remains school procedure to advise parents where the council informs the school. A follow up check by Gordon found that the school was not advised of the absence on this occasion.

**Dates of Next Meetings:**

tbc